

Notification of Executive Decisions

Date of Executive Meeting: Tuesday, 19 July 2022

Below is a summary of the decisions taken by the Executive at its meeting on **Tuesday, 19 July 2022**. It is not the formal record of the meeting, but has been prepared to facilitate the call-in process. The deadline for call-ins is 5pm on Wednesday, 27 July 2022. Matters recommended to the Council for decision are not subject to the call-in process.

The decisions will take effect on Thursday, 28 July 2022, unless the call-in procedure has been triggered. To be triggered, at least two councillors must request the scrutiny of the same decision. If only one councillor calls in a decision, the matter will be placed on the agenda for the next meeting of the appropriate Scrutiny Committee for discussion only.

To request a call-in on any of these matters, please complete and return to the Monitoring Officer the call-in request form (copy attached) or contact the Democratic Services Manager or relevant Democratic Services Officer.

Subject: UK Shared Prosperity Fund

Summary of Decision:

The Executive RESOLVED that, to meet the national requirements of the UK Shared Prosperity Fund

- (i) the Surrey Heath Partnership be nominated as the oversight partnership for the fund including the co-opting of additional external partners as required to meet national requirements;
- (ii) authority be delegated to the Head of Investment & Development in consultation with the Portfolio Holder for Economic Development & Transformation to submit the required paperwork to Government by the 1 August 2022 deadline;
- (iii) the projects delivered in year one (2022/2023) are projects which have already been approved and are in the Council's Annual Plan; and
- (iv) an annual programme of projects be developed for the Fund in years two (2023/24) and three (2024/25) and be brought back to the Executive for approval.

Subject: Discretionary Energy Rebate Scheme

Summary of Decision:

The Executive RESOLVED that

- (i) the Discretionary Council Tax Energy Rebate Scheme, as set out at Annex A to the agenda report, be approved; and
- (ii) authority be delegated to the Strategic Director for Finance & Customer Service in consultation with the Finance & Customer Service Portfolio Holder, to distribute any remaining funding to any specific identified vulnerable group as a credit to their Council Tax account by the end of November 2022.

Subject: Climate Change Action Plan - Update

Summary of Decision:

The Executive RESOLVED that

- (i) the changes, as outlined in the agenda report to Annex A - Climate Change Action Plan, be applied and the accessibility of the document be updated;
- (ii) the Climate Change Action Plan Update table at Annex B to the agenda report be published on the Council's website as an Appendix to the Climate Change Action Plan by September 2022;
- (iii) progress at Annex B be update every 6 months;
- (iv) the Climate Change Working Group be asked to update the Climate Change Action Plan to include delivery targets in order to measure progress; and
- (v) the detail in Action O1 be expanded to cover specifics of procured services.

Subject: Corporate Peer Challenge

Summary of Decision:

The Executive RESOLVED that a request be made to the Local Government Association (LGA) for a Corporate Peer Challenge at Surrey Heath Borough Council to be conducted in the summer of 2023.

Subject: End of Year Performance Report

Summary of Decision:

The Executive RESOLVED that

- (i) the End of Year performance report at Annex A to the agenda report be

noted;

- (ii) the End of Year outturns against the Council's performance indicators at Annex B the agenda report be noted; and
- (iii) the comments and observations from the Performance and Finance Scrutiny Committee at Annex C to the agenda report be noted.

Subject: Draft Surrey Heath Local Plan Additional Site Allocations for Gypsy & Travellers and Travelling Showpeople: Preferred Options (2019 - 2038)

Summary of Decision:

The Executive RESOLVED that

- (i) the Draft Local Plan Additional Site Allocations for Gypsy and Travellers and Travelling Showpeople (Regulation 18), attached at Annex 1, and relevant supporting documents including the Interim Sustainability Appraisal Addendum, are agreed for a period of 6 weeks consultation from 8 August to 19 September 2022; and
- (ii) minor changes to the Draft Local Plan Additional Site Allocations for Gypsy and Travellers and Travelling Showpeople (Regulation 18) and the content of the Updated Interim Sustainability Appraisal Addendum be agreed by the Head of Planning in consultation with the Portfolio Holder for Planning and People; and
- (iii) officers and Members continue to search for additional or alternative sites in order to fulfil the Council's requirement to have a sound Local Plan.

Subject: End of Year Finance report and Budget Carry Forwards

Summary of Decision:

The Executive RESOLVED that

- (i) the spend against the approved revenue budget for the period 1 April 2021 to 31 March 2022 be noted; and
- (ii) the requests for carry forward of revenue budgets amounting to £283,489 from financial year 2021/22 to the financial year 2022/23 be approved.

Subject: Capital Outturn and Prudential Indicators for 2021/22

Summary of Decision:

The Executive RESOLVED that

- (i) Actual capital expenditure for 2021/22 of £4.490 million against a budget of £14.024 million be noted;
- (ii) The budget provision of £8.492 million be re-profiled from 2021/22 into 2022/23, as previously identified in the budget report in February to Council, and included in Annex A, be approved;
- (iii) The additional re-profiling of £0.732 million further identified at year-end (31 March 2022) and included in Annex A be approved;
- (iv) The additional expenditure of £35,000 for urgent health and safety remedial works at the Camberley Theatre and included in Annex A be approved and this is funded from a revenue contribution in 2021/22; this combined with items (ii) and (iii) totals £9.259 million to be re-profiled into 2022/23;
- (v) the revised 2022/23 Capital Programme of £10.360 million comprising the £1.101 million of new budget agreed at the Council meeting in February 2022 plus £9.259 million of previously agreed budget re-profiled into 2022/23, be noted; and
- (vi) The final capital prudential indicators for 2021/22 be noted.

Subject: Revenue Budget 2022/23 Monitoring Report - Quarter 1

Summary of Decision:

The Executive RESOLVED that

- (i) the spend against the approved revenue budget for the period 1 April to 30 June 2022 and the end of year predicted forecast of full year outturn be noted; and
- (ii) the request for up to £13,226 supplementary estimate (full year effect) to provide a recruitment incentive for the investment asset manager in the Investment and Development service be agreed; this will be offset by an increase in income and will therefore not impact the Council's overall balanced budget, nor require a drawdown from general fund balances.

Subject: Urgent Action

Summary of Decision:

The Executive RESOLVED to note the urgent action taken under the Scheme of Delegation of Functions to Officers.

Date of issue: Wednesday, 20 July 2022

CALL-IN REQUEST

A request for a decision of the Executive to be scrutinised by a Scrutiny Committee must be made in writing or by e-mail (preferably using this form). The request must identify the decision and state the reason(s) for requesting the review.

A call-in will be triggered if two or more councillors ask for the same decision to be scrutinised formally. If only one member calls in a decision, the matter will be placed on the agenda for the next programmed meeting of the Committee for discussion.

Unless both the Monitoring Officer and the Chief Executive are satisfied that it must be implemented urgently, the decision which is subject to a call-in shall not be implemented until the call-in procedure has been completed.

Date of meeting of the Executive	Tuesday, 19 July 2022
Deadline for receipt of call-in request	5pm on Wednesday, 27 July 2022.
Report Heading	
Decision (or part thereof) which is to be scrutinised	
Element(s) of the decision which cause concern	
Reason for requesting call-in	
Outcome sought	
Potential witnesses (if any) to be called	
Signature <i>(if not sent by e-mail)</i>	

*Notice must be given to the Monitoring Officer by 5pm on the fifth working day after the receipt of the summary of the Executive decisions (usually the Wednesday the following week). **Please therefore send this notification to the Monitoring Officer (monitoring.officer@surreyheath.gov.uk) with a copy to the Democratic Services Manager (democratic.services@surreyheath.gov.uk).***